

Facts for Injured Workers

*Information about
Workers' Compensation
in Missouri*



**DIVISION OF
WORKERS'
COMPENSATION**

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This is a summary of the general provisions of the Missouri Workers' Compensation Law. For additional information, contact an information specialist at the Division of Workers' Compensation (DWC) at 800-775-2667.

IMPORTANT: *This pamphlet is not a complete statement of the workers' compensation law. It should not be relied on to answer your legal questions. The workers' compensation statutes will apply to determine the facts regarding your injury.*

Work Related Injuries

A work-related injury is a traumatic experience.

If you are injured on the job or have been exposed to an occupational disease in the course and scope of your employment, the Missouri Workers' Compensation law can provide some relief from the worry and financial strain of being injured and possibly off work.

Missouri law requires most employers to carry insurance, which pays for medical treatment and lost benefits for employees who are injured on the job. The law requires prompt payment of benefits at no cost to you if you sustain a work-related injury covered under the law.

****IMPORTANT –** Workers' compensation is intended to be a streamlined benefits system, but many workers' compensation cases can be extremely complicated. Your workers' compensation case can affect your entitlement to social security benefits, Medicare benefits or unemployment compensation benefits. Before you make any decision on settling your workers' compensation case, you should read all the information available to you on our website or consult an attorney. Attorneys who regularly practice workers' compensation law often offer a free initial consultation (see back for attorney referral contact information).

Workers Covered Under the Missouri Workers' Compensation Law

If you are employed in the construction industry, your employer must have workers' compensation insurance, if the employer has **one or more** employees. Employers in other types of business must carry insurance if they have **five or more** employees. Railroad, postal and maritime workers are covered by federal laws.

Exemptions

The Missouri Workers' Compensation Law does not apply to employment of farm labor, domestic servants in private homes, occasional labor performed for private households, qualified real estate agents and direct sellers, certain unpaid volunteers, certain inmates and certain individuals working for amateur youth programs.

Covered Injuries

An injury must arise out of and in the course of employment. All injuries or occupational diseases must meet the standard of the accident or occupational exposure being "the prevailing factor," in causing both the resulting medical condition and disability. Injuries for which the cause is unknown, a personal condition, or other injuries that happen on their own with no connection to the workplace, are not covered. Most injuries that occur when the employee is going to and from work are excluded.

Steps to Take When Injured on the Job

1

Report your injury.

Report any injury immediately to your employer or supervisor. Failure to report your injury to your employer within 30 days of an accident or 30 days from the date of the diagnosis of an occupational disease or repetitive trauma may jeopardize your ability to receive workers' compensation benefits. Notify your employer in writing about the injury – including the nature of the injury, where and when it occurred and the name and



address of the person injured. If your employer has an Accident or Injury Report form, use it. If your employer does not have an Accident or Injury Report form, the Division of Workers' Compensation has a form on its website, Form WC-280, "Report Your Workplace Injury/ Occupational Disease or Repetitive Trauma Injury," that may be used to provide written notice to your employer, available at: labor.mo.gov/sites/labor/files/pubs_forms/WC-280-AI.pdf. This form should be given to your employer – not the Division of Workers Compensation. Keep a copy of the notice you give to your employer for your records.* Reporting your injury to your employer does not necessarily mean that you have an open Claim for Compensation with the Division of Workers; Compensation.

2 **Medical treatment.** If you need to see a doctor for treatment as the result of an injury on the job, you should tell your employer that you want to see a doctor. Under Missouri law, the employer has the right to select the treating doctor in workers' compensation cases. Your employer or supervisor should arrange medical treatment and file the necessary reports with the Division of Workers' Compensation (DWC).

3 Visit labor.mo.gov/DWC for additional information about the benefits available to you or the steps you may have to take in order to receive benefits.

**After your employer files the First Report of Injury with the DWC, you should receive a letter from the DWC. The "Notification of Rights" letter will be sent to you if your injury results in lost time from work. If you do not lose time from work due to the injury, you will be sent a "Medical-Only" letter. If you believe you have not received that letter in a timely fashion, please contact an information specialist at 800-775-2667.*

Benefits Available

- **Medical care** – All costs for authorized medical testing and treatment, prescriptions and medical devices are covered. There is no deductible and all costs are paid by your employer or its workers' compensation insurance company. If you do receive a bill, contact your employer or its insurer immediately.

The employer has the right to choose the treating physician or other healthcare provider. The employer and its workers' compensation insurance company generally are not required to pay for treatment you seek or select without their authorization. However, the employer and

insurer may authorize you to see your own doctor. You should check with the employer and its insurance company with respect to any medical treatment you seek.

If you are required to go to an authorized medical provider at a place outside of the local or metropolitan area from your principal place of employment, you are entitled to payment for necessary and reasonable expenses. These are typically related to transportation costs. In no event is the employer or insurer required to pay transportation costs of more than 250 miles each way from the place of treatment.



In addition, the employer or insurer may offer physical rehabilitation services to assist you in returning to work. This is a type of medical treatment – for example, physical therapy to strengthen muscles.

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- ***Payment for lost wages*** – Most injuries only keep you from working temporarily and you may be eligible for temporary total disability payments. If the doctor says that you are unable to return to work due to your injuries or you are off work recovering from a surgery, you may be entitled to **temporary total disability** (“TTD”) benefits. If the doctor states you can perform light or modified duty work and your employer offers you such work, you may not be eligible for TTD benefits. If you return to light or modified duty at less than full pay, the workers’ compensation law requires that temporary partial disability (“TPD”) benefits are paid to you. Temporary disability benefits should be continued until the doctor says that you can return to work without restrictions or when your treatment is concluded because your condition has reached “maximum medical improvement,” whichever occurs first.

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- ***Compensation for permanent disability*** – Once a doctor has determined that you have reached maximum medical improvement (you have recovered as much as possible), and you have a permanent disability, you may be entitled to receive a permanent disability payment.
 - **Permanent partial disability** (PPD) means your work injury affects your ability to perform some jobs or work tasks, and you are still able to work at some job (not necessarily the job you had at the time of your injury). You may receive a lump sum payment based on the nature and extent of the disability.

- **Permanent total disability (PTD)** means you no longer are able to work at any job. If your last work-related injury alone causes your permanent total disability, you may be entitled to weekly payments for life from your employer or its insurer, or you may want to negotiate a lump sum settlement instead of a weekly lifetime payment.
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- **Compensation Rate** – Your compensation rate is based on your wages at the time of your injury. The amount of the weekly payment is 66 2/3 percent of the injured workers average weekly wage, not to exceed a maximum amount set by law. For temporary total disability (“TTD”) benefits, permanent total disability (“PTD”) benefits or death benefits, the maximum amount an employee can receive is 105 percent of the state average weekly wage. For permanent partial disability (“PPD”) benefits, the maximum amount is 55 percent of the state average weekly wage. Workers’ compensation payments are tax-free by federal law.
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- **Survivor benefits** – If you die due to a compensable, work-related accidental injury or occupational disease, the surviving dependents may receive weekly death benefits paid at 66 2/3 percent of your average weekly wage as of the date of the injury, not to exceed the maximum amount set by law. If you die from a compensable accidental injury or occupational disease, the employer is required by law to pay funeral expenses up to \$5,000. For additional information about these benefits, visit labor.mo.gov/DWC/Injured_Workers/survivor_benefits. For information on college scholarship opportunities for surviving children, visit mokidschance.org/.
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- **Waiting Period** – No TTD compensation is paid for the first three days an authorized medical provider takes you off work unless your total disability lasts longer than 14 days. If your total disability lasts longer than 14 days, payment for the first three days must be made retroactively to you.
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- **Additional benefits for occupational diseases due to toxic exposure** – A change in the law, effective January 1, 2014, provides for enhanced benefit payments if it is shown that an employee is permanently and totally disabled (or has died) due to an occupational disease resulting from toxic exposure (defined as: mesothelioma, asbestosis, berylliosis, coal worker’s pneumoconiosis, bronchiolitis, obliterans, silicosis, silicotuberculosis, manganism, acute myelogenous

leukemia and myelodysplastic syndrome). The benefits payable by the employer for claims filed on or after January 1, 2014, are very specific and can be found at labor.mo.gov/DWC/Injured_Workers/benefits_available#AddOccDis. Additional information on occupational diseases can be found at labor.mo.gov/DWC/Injured_Workers/occ_disease.

Second Injury Fund

Missouri's Second Injury Fund (SIF) may also help an injured worker when a current work-related injury combines with a prior disability to create an increased combined disability. A change in the law, effective January 1, 2014, makes significant changes to the benefits payable by the SIF for injuries occurring on or after January 1, 2014, in that benefits are payable only for physical rehabilitation and permanent total disability. For more information, visit labor.mo.gov/DWC/Division_Units/SIF_Unit/sif_home.

Problems Receiving Benefits

If you think you have not received all benefits due to you, contact your employer or the insurance company. If the problem cannot be resolved, you may wish to take advantage of the dispute management service provided by the DWC, have a conference before an administrative law judge or file a Claim for Compensation. Visit labor.mo.gov/DWC for a claim form or you may obtain the form at any DWC office.

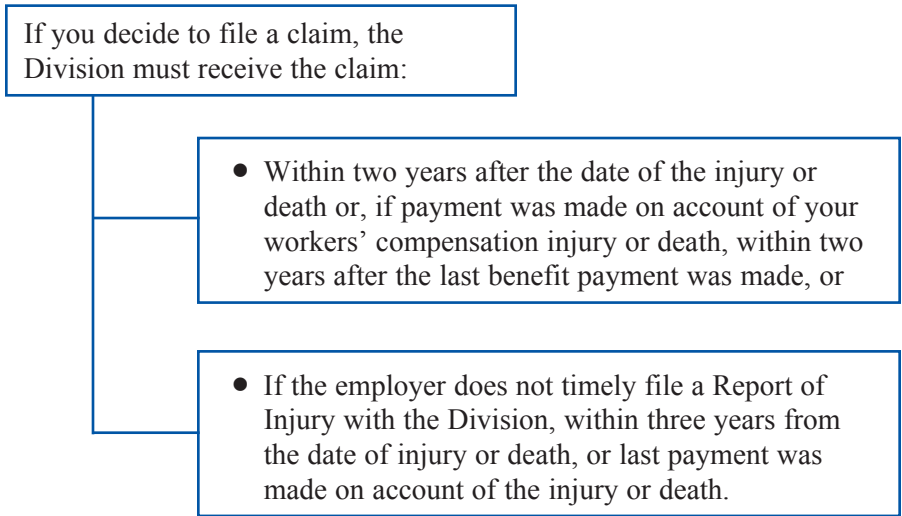
The dispute management service is a voluntary, informal mediation process to help the parties arrive at a resolution (see back for contact information).

For additional information about a settlement, filing a claim or other workers' compensation questions, please call 800-775-2667.

PLEASE NOTE: *the information specialists cannot act as your legal counsel and cannot give you legal advice. The information specialist can provide you with general information but cannot advise you whether the settlement offer is appropriate for your injury. Please keep in mind that no employee of the Missouri Division of Workers' Compensation can give you legal advice or act as your lawyer or adviser. The decisions you make regarding your workers' compensation case may impact you for the rest of your life. While you are not required by law to have a lawyer, you may need a lawyer. For more information on obtaining a lawyer, please visit labor.mo.gov/DWC/Injured_Workers/obt_lawyer.*



Timeline for Filing a Claim



What Happens After a Claim is Filed

1. The employer and its workers' compensation insurer have 30 days after the Division acknowledges receipt of the Claim to file Form WC-22, a document entitled, "Answer to the Claim for Compensation." The Answer is prepared by a lawyer representing the employer and its workers' compensation insurer. Corporations and Limited Liability Companies (LLC's) must be represented by lawyers admitted to practice law in Missouri, in all proceedings before the Division of Workers' Compensation and beyond. The Answer will either admit or deny the allegations or statements you made in the Claim. Any "denial" contained in an Answer is a contention being made by the employer/insurer's lawyer. It is not a ruling from the Division of Workers' Compensation's Administrative Law Judge (ALJ).
2. If a claim is being made against the Second Injury Fund, the Missouri Attorney General's Office also has 30 days after the Division acknowledges receipt of the Claim to file Form WC-22, Answer to the Claim for Compensation, on behalf of the Missouri State Treasurer, the Custodian of the Second Injury Fund. Again, the Answer will either admit or deny the statements you made in the claim.
3. Any party may request a Pre-Hearing Conference or Mediation to discuss the issues in the case and attempt to resolve them. Request

for Pre-Hearing Conference and Mediation forms are available on the Division's website labor.mo.gov/DWC or from any of the Division's local adjudication offices.

4. If all of the issues cannot be settled, you, the employer and insurer, or the Second Injury Fund may request an evidentiary hearing, or trial, to determine whether the employee is eligible for the benefits being sought. This is a non-jury trial in which the civil rules of evidence apply and you have the responsibility to prove most issues. The evidentiary hearing is held before one of the ALJs who issues a written decision that is called an award.
5. A party dissatisfied with the ALJ's award may seek review from the Labor and Industrial Relations Commission (LIRC). From the LIRC, there may be an appeal to the Missouri Court of Appeals, with occasional appeals to the Missouri Supreme Court.

Additional Information

If you need more information, you may ask your employer or the workers' compensation claims representative of the employer's insurer. The name, address and phone number of the insurer or claims administrator must be posted at the workplace. You can also talk to an information specialist at the DWC. For additional information about the dispute management service, filing a claim or other workers' compensation questions, please call 800-775-2667.

The DWC does not discriminate against individuals with disabilities as mandated by P.L. 101-336, the Americans with Disabilities Act.

Fraudulent action on the part of an employer, employee or any other person, is unlawful and subject to punishment as provided by law. If you suspect fraud, contact DWC offices, or call the Fraud and Noncompliance Unit.

Division Offices

3315 West Truman Blvd.
P.O. Box 58
Jefferson City, MO 65102-0058
573-751-4231
Toll-free: 800-775-COMP (2667)

3102 Blattner Dr., Suite 101
Cape Girardeau, MO 63703-6348
573-290-5757

3311 Texas Avenue
Joplin, MO 64804-4343
417-629-3032

1410 Genessee St., Suite 210
Kansas City, MO 64102-1047
816-889-2481

1736 East Sunshine, Suite 610
Springfield, MO 65804-1333
417-888-4100

3737 Harry S. Truman Blvd.
Suite 300
St. Charles, MO 63301-4096
636-940-1999

525 Jules St., Room 315
St. Joseph, MO 64501-1900
816-387-2275

111 N. Seventh St., Room 250
St. Louis, MO 63101-2170
314-340-6865

Contact Information

Missouri Division of Workers' Compensation

P.O. Box 58
Jefferson City MO 65102
573-751-4231
Website: labor.mo.gov/DWC
Toll-free: 800-775-COMP (2667)

Dispute Management Unit

P.O. Box 58
Jefferson City MO 65102
Phone: 573-526-4951

Fraud and Noncompliance Unit

P.O. Box 1009
Jefferson City MO 65102
Toll-free: 800-592-6003

The Missouri Bar Lawyer Referral Service

573-636-3635
(Statewide referrals except for
St. Louis City, St. Louis County and Greene County)

The St. Louis Metropolitan Bar Lawyer Referral Service

314-621-6681
(St. Louis City and St. Louis County)

The Springfield Metropolitan Bar Lawyer Referral Service

417-831-2783
(Greene County)

Missouri Division of Workers' Compensation is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY: 800-735-2966 Relay Missouri: 711

**MISSOURI
DEPARTMENT OF LABOR
& INDUSTRIAL RELATIONS**